

**MINUTES  
SPECIAL BOARD MEETING  
JACKSONVILLE TRANSPORTATION AUTHORITY  
FRIDAY, NOVEMBER 22, 2024**

The regular Board meeting of the Jacksonville Transportation Authority (JTA) was held on Friday, November 22, 2024.

**BOARD MEMBERS**

Deborah Buckland, Chair  
G. Ray Driver, Vice Chair  
Aundra Wallace, Secretary  
Patricia Sams, Treasurer  
Megan Hayward, Board Member  
Arezou Jolly, Immediate Past Chair

**JTA EXECUTIVE STAFF**

Nathaniel P. Ford Sr., CEO  
Cleveland Ferguson, EVP Administration

**BOARD MEMBERS NOT PRESENT**

Greg Evans, FDOT

**OTHERS PRESENT**

Katie Smith, Board Administrator  
Richard Milian, General Counsel (Virtual)

**A. CALL TO ORDER** – Chair Buckland called the meeting to order at 11:13 a.m. and thanked the Board for adjusting their schedules to attend the special meeting.

Mrs. Smith completed roll call.

Chair Buckland then provided the safety message for the month of November. “Safety Minded, Security Grounded.”

**B. COMMENTS FROM THE PUBLIC**: There were no public comments.

**C. RESOLUTION 2024:21: AUTHORIZATION TO EXECUTE SUB-RECEIPIENT AGREEMENT WITH GROUNDWORK JACKSONVILLE**: Mr. Ferguson stated that staff recommends the Board authorize the Chief Executive Officer (CEO) to execute the sub-recipient agreement with Groundwork Jacksonville (GWJ) for planning services as a part of the Neighborhood Access and Equity (NAE) Grant for the Emerald Trail: Reconnecting and Revitalizing Jacksonville’s Urban Neighborhoods project. Notwithstanding the adoption of the amendment of Section T of the Memorandum of Understanding (MOU), all other rights and responsibilities contained in the original language remain the same.

Mr. Ferguson added that the Board’s approval does two things. First, it authorizes the CEO to execute the sub-recipient agreement to allow GWJ to be reimbursed for any of its neighborhood community engagement and planning activities as was articulated in the grant. There are two tranches, administrative costs allocated by the Grant for GWJ are \$3,245,666 including contingency and the Neighborhood Plans total \$3,775,695, and include plans for segments four,

six, and seven. The second thing approval will take care of is amending the language in the MOU to match the language in the sub-recipient agreement related to reimbursement.

Mr. Ferguson responded to Director Wallace's inquiry about the administrative costs by sharing that the total of \$7M is broke down between administrative costs and actual labor over a 5-year period.

Director Wallace also asked that the scrivener's error in the MOU be corrected to remove the repetitive GWJax on one of the pages. Staff confirmed it would be corrected.

**MOTION** (Wallace/Sams) to adopt Resolution 2024-21 authorizing the execution of the Sub-Recipient Agreement with Groundwork Jacksonville. Motion Approved (6-0).

**L. OLD BUSINESS**

There was no Old Business

**M. NEW BUSINESS**

There was no New Business.

Mr. Ford shared details about Mrs. Gillis' family.

There being no further business, the meeting adjourned at 11:18 a.m.

  
Debbie Buckland, Chair

  
Aundra Wallace, Secretary