

**MINUTES
REGULAR BOARD MEETING
JACKSONVILLE TRANSPORTATION AUTHORITY
THURSDAY, JANUARY 27, 2022 – 2:00 P.M.**

The regular Board meeting of the Jacksonville Transportation Authority (JTA) was held on Thursday, January 27, 2022.

BOARD MEMBERS

Arezou Jolly, Chair
Deborah Buckland, Vice Chair
G. Ray Driver, Secretary
Abel Harding, Treasurer
Kevin J. Holzendorf, Past Chair

JTA EXECUTIVE STAFF

Nathaniel P. Ford Sr., Chief Executive Officer
Cleveland Ferguson III, SVP Administration
Greg Hayes, VP Finance & Technology
Greer Gillis, SVP System Development
Bernard Schmidt, VP Automation
Rosa Beckett, VP Engagement
Charles Frazier, SVP Transit Operations
Kimberly Dunham, Chief of Staff

BOARD MEMBERS NOT PRESENT

Greg Evans, FDOT

OTHERS PRESENT

Richard Milian, General Counsel
Katie Smith, Board Liaison
Lisa Darnall, Interim SVP Transit Operations

A. CALL TO ORDER – Chair Jolly called the meeting to order at 2:02 p.m.

Director Driver led the Pledge of Allegiance.

Mrs. Smith completed roll call.

Chair Jolly provided the safety message for the month of January, “If you are aware of it, take care of it.”

Chair Jolly turned the floor over to Mr. Ford for a special recognition.

Mr. Ford recognized bus operator Tony Rivas for going above and beyond by assisting two small children that were out on the street in the dark and in the cold. Mr. Rivas was presented with a certificate and a gift card for his heroic act.

B. APPROVAL OF MINUTES FROM DECEMBER 13, 2021 BOARD NOMINATING COMMITTEE AND BOARD MEETING

MOTION (Holzendorf/Harding) Motion Approved (5-0).

C. COMMENTS FROM COUNCIL LIAISON: Councilwoman Pittman was unable to attend the meeting.

D. COMMENTS FROM THE PUBLIC: There were no public comments.

E. CHIEF EXECUTIVE OFFICER’S REPORT – Mr. Ford began his Chief Executive Officer’s (CEO) report by introducing new members of the JTA staff, Charles Frazier, Senior Vice President (SVP) of Transit Operations and Mila Vega, Assistant Vice President of Long Range, Systems & Regional Planning.

Mr. Ford then thanked Lisa Darnall for stepping in to serve in the interim role of SVP of Transit Operations while the Authority went through the hiring process of the position.

He then shared that Chair Jolly attended a groundbreaking for the Presidium at Town Center. This project is located on AC Skinner Parcel C that the developer purchased from the JTA.

Mr. Ford announced that the Ribbon Cutting of the Turbo Roundabout on University would take place on February 10, 2022. He also provided an update on COVID testing at the JTA, and reported that Mr. Hayes and his team have kicked off the budget for Fiscal Year 2023.

He also recognized Chair Jolly for being selected as a Woman Who Moves the Nation and that she will be honored at the Conference of Minority Transportation Officials Annual Awards Breakfast in March 2022.

Mr. Ford conclude his report with a video that provided a look back at 2021.

F. DIVISION REPORTS

1. ADMINISTRATION MONTHLY REPORT – Mr. Ferguson shared highlights of the Real Estate and Economic Development Report and Procurement report for the Administration Division through December 2021.

2. AUTOMATION MONTHLY REPORT – Mr. Schmidt provided the Board with the Automation Monthly Report for activities through January 18, 2022.

3. ENGAGEMENT MONTHLY REPORT – Mr. Beckett provided an overview of activities in the Engagement Division through January 19, 2022

4. FINANCIAL MONTHLY REPORTS – Mr. Hayes provided the Board with the Financial Reports for December 2021, as well as the month and year-to-date update, Processed Invoices Report, and Agency Sponsorships and Memberships.

5. SYSTEM DEVELOPMENT – Ms. Gillis shared details of the System Development Report and activities through December 2021.

6. TRANSIT OPERATIONS – Mr. Frazier provided the Board with the Transit Operations report for December 2021.

G. CONSENT AGENDA

1. APPROVAL OF PARATRANSIT VEHICLE PURCHASE

MOTION (Holzendorf/Harding) to concur with staff's recommendation per the Board Memorandums for item G.1. Approved (5-0).

H. SAFETY, AUDIT AND COMPLIANCE COMMITTEE (Harding, Committee Chair)

Director Harding stated there were two items under the Safety, Audit and Compliance Committee and that both of these items required a public hearing before action could be taken.

PUBLIC HEARING – Amendments to Real Property Acquisition – Rule 011

Director Harding opened the Public Hearing.

PUBLIC COMMENT

Director Harding called for Public Comment. Hearing no comment he closed the Public Hearing.

PUBLIC HEARING – Amendments to Surplus Real Property Disposition – Rule 012

Director Harding opened the Public Hearing.

PUBLIC COMMENT

Director Harding called for Public Comment. Hearing no comment he closed the Public Hearing.

ACTION ITEMS

1. APPROVAL OF AMENDED REAL PROPERTY ACQUISITION - RULE

011: Staff recommended the Board approve amendments to Rule 011, which comprises the Real Property Acquisition Rule of the Jacksonville Transportation Authority (JTA). The amended sections were II(d), IV(a), and V(a). Pursuant to updates in the Procurement Rule (Rule 002), Real Property Acquisition Rule has been updated to reflect alignment with other departments and approval policies.

MOTION (Buckland/Jolly) Approval of Amended Real Property Acquisition Rule 011. Motion Approved (5-0).

2. APPROVAL OF AMENDED SURPLUS REAL PROPERTY DISPOSITION

– RULE 012: Staff recommended the Board approve amendments to Rule 012, which comprises the Surplus Real Property Disposition of the JTA. The amended sections were IV(a), IV(b), V, IX, X, and XIV. Pursuant to updates in the Procurement Rule (Rule 002), the Real Property Acquisition Rule has been updated to reflect alignment with other departments and approval policies.

MOTION (Holzendorf/Buckland) Approval of Amended Surplus Real Property Disposition Rule 012. Motion Approved (5-0).

3. APPROVAL OF PROPOSED CHANGES TO INVESTMENT POLICY: This

item was deferred.

I. FINANCE AND ADMINISTRATION COMMITTEE (Driver, Committee Chair)

ACTION ITEMS

1. APPROVAL OF FUNDING APPROPRIATION – BAY STREET

INNOVATION CORRIDOR: Staff recommended that the Board approve an additional funding

appropriation for the Bay Street Innovation Corridor (BSIC) in an amount not-to-exceed \$14.2 million. This appropriation will allow the JTA to award a contract and issue notice-to-proceed (NTP) for the project.

The original budget for the BSIC included funds from JTA, the U.S. Department of Transportation (USDOT), the Florida Department of Transportation (FDOT), JEA, the North Florida Transportation Planning Organization (TPO) and private investment. To ensure that the project meets all deadlines and to allow issuance of NTP, it is necessary for the JTA to backstop all non-USDOT, FDOT and TPO funding. The total project budget is now \$49 million. Deducting the USDOT commitment of \$12.5 million, the \$13 million from the FDOT, \$1 million from the TPO and the \$8.3 million JTA included in the Fiscal Year 2020 budget, the remaining balance is \$14.2 million.

This action will require an appropriation of \$14.2 million. The funds will be drawn from JTA's Capital Projects Fund as defined in the Financial Reserves and Capital Projects Fund Policy.

MOTION (Holzendorf/Harding) Approval of funding appropriation for BSIC. Motion Approved (5-0).

J. SERVICE DELIVERY

Chair Jolly announced that Director Holzendorf would be serving as Interim Chair of the Service Delivery Committee until an appointment has been made to fill the vacancy.

ACTION ITEMS

1. **APPROVAL OF CONTRACT AMENDMENT FOR TRANSIT ALTERNATIVE SERVICES**: Staff recommended the Board authorize the CEO to execute the 7th Amendment to P-18-011 Transit Alternative Service Contract with Owl Inc. that will provide a rate increase to \$39.60 per trip to support operations of the ReadIRide program. The total increase in contract value will be \$1,500,000 through the end of the current contract which is October 30, 2023.

The estimated annual cost with the new rate and current annual ridership projection is \$857,280, based on 1,900 trips per month. Total contract compensation will be increased by \$1,500,000. The estimated annual cost will be offset by savings realized with the elimination of fixed routes in the September 2021 service change.

MOTION (Harding/Holzendorf) Approval of Contract Amendment for Transit Alternative Services. Motion Approved (5-0).

K. LONG RANGE PLANNING AND SYSTEM DEVELOPMENT (Buckland, Committee Chair)

ACTION ITEMS

1. APPROVAL TO EXECUTE PROGRESSIVE PROJECT DELIVERY AGREEMENT FOR BAY STREET INNOVATION CORRIDOR - AUTONOMOUS VEHICLE DESIGN BUILD OPERATE AND MAINTENANCE:

Staff recommended the Board approve the Progressive Project Delivery Agreement and authorize the CEO to execute a contract with Balfour Beatty, the sole proposer, to provide Autonomous Vehicle Design-Build, Operational and Maintenance (AV-DBOM) Services for the Ultimate Urban Circulator Program in Phase I of the BSIC Project. The total compensation is estimated not to exceed \$49,042,953.00. This work will be funded with Fiscal Year 2018 BUILD Transportation Discretionary Grant Funds, Local JTA Funds, and other funds (JEA and TPO).

Consistent with the funding requirements, the Authority has established a race and gender-neutral DBE participation goal for this Project except as required under the Transit Vehicle Manufacturer requirements under 49 CFR Part 26. The Authority extends to each person an equal economic opportunity to compete for business. The Authority uses race and gender-neutral measures to facilitate participation by DBEs and Small Businesses when a defined goal is not established. The Authority highly encourages the AV-DBOM Entity to voluntarily subcontract with DBEs and Small Businesses to perform part of the work.

MOTION (Holzendorf/Harding) to Approve the Execution of the Progressive Project Delivery Agreement for BSIC - Autonomous Vehicle Design Build Operate and Maintenance. Motion Approved (5-0).

2. APPROVAL OF CONTRACT AWARD FOR PARKING MANAGEMENT SERVICES:

Staff recommended the Board approve the ranked shortlist and authorize the CEO to negotiate and execute a contract with Elite Parking Services of America, Inc., the highest ranked proposer, to provide parking management services. If negotiations are unsuccessful with the number one ranked proposer, the JTA would then move to the second and third ranked proposers respectively.

Funding for the parking management services is included in local operating funds. The DBE goal for this contract is 10 percent. Elite Parking Services of America, Inc. is a DBE firm.

MOTION (Harding/Holzendorf) Approval of Contract Award for Parking Management Services. Motion Approved (5-0).

3. APPROVAL OF CONTRACT AMENDMENT FOR SOLID WASTE AND RECYCLING:

Staff recommended the Board approve and authorize the CEO to negotiate and enter into a Contract Amendment with Meridian Waste Florida, LLC for solid waste and recycling

services. The cost is expected not-to-exceed \$150,000 for one year with five one-year renewals for a total contract value of \$750,000. Funding is available through the Fiscal Year 2022 Operating Budget.

MOTION (Driver/Harding) Approval of Contract Amendment for Solid Waste and Recycling. Motion Approved (5-0).

L. OLD BUSINESS

1. **APPROVAL OF AMENDMENT TO LEASE WITH JAXUSA PARTNERSHIP:** Staff recommended the Board approve and authorize the CEO to amend the lease agreement between JTA and the Jacksonville Chamber of Commerce (JAXUSA Partnership) for a technology accelerator/learning center at the Jacksonville Regional Transportation Center from a five year lease to a ten year lease.

MOTION (Buckland/Holzendorf) to approve the amendment to the lease with the JAXUSA Partnership. Motion Approved (4-0). Director Driver abstained from the vote due to his position as Chair of the JAX Chamber Board of Directors.

M. NEW BUSINESS: There was no new business.

There being no further business, the meeting adjourned at 3:22 p.m.

SEAL

Arezou Jolly, Chair

G. Ray Driver, Secretary