

**MINUTES
REGULAR BOARD MEETING
JACKSONVILLE TRANSPORTATION AUTHORITY
THURSDAY, SEPTEMBER 19, 2024**

The regular Board meeting of the Jacksonville Transportation Authority (JTA) was held on Tuesday, July 2, 2024.

BOARD MEMBERS

Deborah Buckland, Chair
Aundra Wallace, Secretary
Patricia Sams, Treasurer
Megan Hayward, Board Member
Arezou Jolly, Immediate Past Chair

JTA EXECUTIVE STAFF

Nathaniel P. Ford Sr., CEO
Cleveland Ferguson, EVP Administration
Greer Gillis, SVP System Development
Raj Srinath, SVP Finance and Technology
Jeffery Smith, SVP Operations

BOARD MEMBERS NOT PRESENT

G. Ray Driver, Vice Chair
Greg Evans, FDOT

OTHERS PRESENT

Katie Smith, Board Administrator
Richard Milian, General Counsel (Virtual)

A. CALL TO ORDER – Chair Buckland called the meeting to order at 2:00 p.m. and thanked the Board for adjusting their schedules for the new meeting date due to conflicts. She also thanked them for attending the annual Board Retreat in August and the work session held immediately before the meeting.

Director Wallace led the Pledge of Allegiance.

Mrs. Smith completed a roll call.

Chair Buckland then provided the safety message for the month of September. “Drive Safety into the Future.”

Chair Buckland announced that there is an extremely full agenda and be mindful of everyone’s time, the Chief Executive Officer’s (CEO) Report will be brief and the Division reports were provided to you in your package in advance of Board day.

She then acknowledges Councilman Johnson’s office staff and Doreen Myers from Florida Department of Transportation (FDOT).

B. APPROVAL OF MINUTES FROM JULY 2, 2024 WORK SESSION AND BOARD MEETING AND AUGUST 28 – 29, 2024 STRATEGIC BOARD RETREAT

MOTION (Wallace/Sams) to approve the minutes. Motion Approved (5-0).

C. COMMENTS FROM COUNCIL LIAISON – Councilman Johnson joined the meeting virtually.

D. AUTHORITY RECOGNITION AWARDS

No recognitions for the month due to time constraints. The employees will be brought back to the October meeting for recognition.

E. COMMENTS FROM THE PUBLIC: There were four one public comments.

1. A. Martain – Mr. Martin shared that he is a former bus operator in the Washington, DC area who has used JTA service for the last seven years. He voiced his concern about operators that don't seem to know the job. He then shared a bad experience he had about two years ago. Mr. Martin stated that he shared the story to give an example about some operator's customer service.

2. Juanita Coakley – Ms. Coakley stated that she is not able to drive due to a medical condition. She shared her concerns, along with those from other passengers. The concerns include late and no-show buses (notification of such), travel time, and benches and shelter at all stops. She shared how the late and no-show buses impact employment for several people.

3. John Nooney – Mr. Nooney shared his concerns about improvements to the awning at the JRTC. He then provided the information on Electric Vehicle Charging options at Pottsburg Creek area and an opportunity to partner with the JTA. Mr. Nooney also provided details of other City of Jacksonville (City) Public meetings he has attended.

4. Robert McClain – Mr. McClain shared his concerns with the distance between bus stops, particularly in inclement weather. He also shared safety concerns at bus stops and others behaviors and stated safety needs be improved.

Mr. Ford stated that the JTA takes customer concerns very seriously and staff is onsite to speak with all commenters. He added that the JTA has a strong relationship with JTAC. The concerns voiced about the awnings/coverings are already being addressed and shared that staff is in communication with the JTAC to address these issues.

F. CHIEF EXECUTIVE OFFICER'S REPORT: Mr. Ford stated that in August, JTA had its first major weather event of the season. Fortunately, it was a minimal threat but it showed JTA's certification by the National Weather Service as "Storm Ready" in action. The team, at all levels was prepared and provided the required reporting and support of the City's Emergency Operations Center, transportation for citizens to shelters, ensured buses and facilities were prepared for work during and after the storm and the administrative support functions were activated per the Continuity of Operations Plan and worked as intended.

Also in August, the JTA and the City came together to kick off the Vision Zero and Creating Safe Spaces Task Force. This team will continue to advance to Vision Zero initiatives for the safety and security of residents. This initiative is very important the JTA family and Mr. Ford shared his appreciation of the Mayor to have this as a very high priority as well.

On August 26, 2024, JTA continued its Moving Forward: Better Mobility, Stronger Community with the latest service enhancements, which included increased customer engagement,

increased frequency and better overall service. These enhancements are driving an increase in ridership and service reliability commensurate with the growing needs of our community.

Mr. Ford then shared the excitement of 904 Day on September 4, 2024, where Holon announced that they will set up their first Autonomous Vehicle (AV) manufacturing plant in Jacksonville, a confirmation of JTA's vision for the future of transportation, and its partnership with the City.

Also, the week of September 16, 2024, the United States Department of Transportation announced the Federal Transit Administration's (FTA) Fiscal Year 2024 Passenger Ferry Grants awardees, and JTA was named the recipient of \$15.6 million. This grant will move the acquisition of a second vessel, ensuring non-interrupted service, and once again delivering on a promise that started when JTA took over Ferry operations in 2015.

He concluded with recognizing Director Sams being named to the American Public Transportation Association (APTA) Board of Directors and congratulated Director Jolly on being named APTA's Transit Board Member of the Year. These recognitions will take place at the APTA Annual TRANSform Conference at the end of September. Also, while at the Conference, JTA staff and Board will have the opportunity to present to the members of APTA. Director Jolly will participate on a panel to share "A view from the Board" and Mrs. Smith Katie will present on Board Engagement – both during the Transit Board Administrator's Development Day. Mr. Ford shared that he will be leading the activities on the third day of the Conference, which has been dubbed as Innovation Day.

A video was shared providing highlights of JTA activities.

G. DIVISION REPORTS

Chair Buckland stated that division reports would not be provided verbally this month but hard copies have been shared with the Board.

1. **ADMINISTRATION MONTHLY REPORTS** – Mr. Ferguson provided the Administration Report to the Board, which included Real Estate and Economic Development and the Procurement Report through August 2024.

2. **FINANCE MONTHLY REPORTS** – Mr. Srinath provided the financial report to the Board through August 2024.

3. **OPERATIONS MONTHLY REPORT** – Mr. Smith provided the Board the Operations Report through August 2024.

4. **SYSTEM DEVELOPMENT MONTHLY REPORT** – Ms. Gillis provided the System Development Report through August 2024.

H. CONSENT AGENDA

- 1. APPROVAL OF CONTRACT AWARD FOR WORKPLACE SOLUTIONS – FIRST AID**
- 2. APPROVAL OF CONTRACT AMENDMENT FOR JANITORIAL SERVICES**
- 3. APPROVAL OF CONTRACT AWARD FOR HYBRID ELECTRIC BUS COMPONENTS (B-24-010)**
- 4. APPROVAL OF CONTRACT AMENDMENT FOR ORACLE HOSTING AND OPERATING SYSTEMS SUPPORT**

MOTION (Hayward/Sams) to approve Consent Agenda items H.1 – H.4 as staff recommends. Motion Approved (5-0).

I. ADOPTION AGENDA

1. RESOLUTION 2024-11: AUTHORIZATION TO FILE FISCAL YEAR 2025 LOCAL AGENCY PROGRAM AGREEMENT – SAFE ROUTES TO SCHOOL: Mr. Srinath stated that staff recommends the Board adopt Resolution 2024-11 authorizing the CEO to enter into a Local Agency Program (LAP) Agreement with the Florida Department of Transportation (FDOT) for \$2,734. This LAP Agreement falls under the Safe Routes to School (SRTS) Program for the Department’s participation in oversight of the design of Nathan Drive, Renee Terrace and Ryar Road Safe Routes to School sidewalk project. The purpose of SRTS is to enable and encourage children in grades K-8, including those with disabilities, to walk and bicycle to school; to make it safer.

MOTION (Hayward/Wallace) to adopt Resolution 2024-11 Authorizing the filing of Fiscal Year 2025 LAP Agreement for Safe Routes to School. Motion Approved (5-0).

2. RESOLUTION 2024-12: AUTHORIZATION TO FILE FISCAL YEAR 2025 PUBLIC TRANSIT BLOCK GRANT AGREEMENT: Mr. Srinath stated that staff recommends the Board adopt Resolution 2024-12 authorizing the CEO to enter into Public Transportation Grant Agreement with the FDOT for Fiscal Year 2025 Public Transit State Block Grant Program funds totaling \$9,673,400.

Funding for this project will total \$9,673,400. FDOT will provide funding of 50 percent (\$4,836,700) and the JTA will provide a 50 percent local match (\$4,836,700).

MOTION (Sams/Wallace) to adopt Resolution 2024-12 Authorizing the filing of Fiscal Year 2025 Public Transit Block Grant Agreement. Motion Approved (5-0).

3. RESOLUTION 2024-13: AUTHORIZATION TO FILE FISCAL YEAR 2025 TRIP AND EQUIPMENT GRANT – NASSAU COUNTY: Mr. Srinath stated that staff recommends the Board adopt Resolution 2024-13 authorizing the CEO to file and execute the application documents required by the Florida Commission for the Transportation Disadvantaged (FCTD) for the Fiscal Year 2025 Trip and Equipment Grant Transportation Disadvantaged (TD) Program in the amount of \$558,600.00 for services in Nassau County.

The Authority is the Community Transportation Coordinator (CTC) for Nassau County and is applying for a TD Trust Fund grant from the FCTD. This grant will be used to provide reimbursement for non-sponsored trips based on an agreement between JTA and the FCTD. The Authority's estimated award of funds for the period October 1, 2024 through June 30, 2025 (9 months) would be \$502,740 in state funds and \$55,860 in local cash match, for a total project cost of \$558,600. Local match will be provided by Nassau County.

MOTION (Wallace/Sams) to adopt Resolution 2024-13 Authorizing the filing of Fiscal Year 2025 Trip and Equipment Grant for Nassau County. Motion Approved (5-0).

J. SAFETY, AUDIT AND COMPLIANCE COMMITTEE (Sams, Committee Chair)

PUBLIC HEARING

1. PROPOSED CHANGES TO RULE 000 – JTA BYLAWS: Mr. Ferguson called the public hearing to order and asked for comment from the public. There were no comments or requests to speak and the public hearing was closed.

ACTION ITEMS

1. APPROVAL OF PROPOSED CHANGES TO RULE 000 – JTA BYLAWS: Mr. Ferguson stated that Safety, Audit and Compliance Committee and staff recommends the Board approve the revisions to Rule 000, Bylaws of the Jacksonville Transportation Authority (JTA) to reflect the updates to titles and remove revisions to Board Member terms.

MOTION (Jolly/Sams) to approve the proposed changes to Rule 000 – JTA Bylaws. Motion Approved (5-0).

K. FINANCE AND ADMINISTRATION COMMITTEE
(Wallace, Committee Chair)

ACTION ITEMS

1. RESOLUTION 2024-14: APPROVAL OF RESERVE POLICY CHANGES: Mr. Srinath stated that staff recommends the Board adopt Resolution 2024-14, which approves the change to reserve levels to right size operating reserve from the current 25 percent level to 20 percent of annual operating expenses. This recommendation will support capital programs and/or any new

service. Determining the adequate or the optimal operating reserve depends on several factors such as the reliability of operating revenues, impact of changes in economic conditions, impact of natural disasters, strategic goals, and the state of good repair needs.

The rightsizing of the operating reserves from 25 percent of the Fiscal Year 2025 operating budget to 20 percent would provide the JTA with additional funding of approximately \$8 million to fund certain capital expenditures and/or new transit services.

MOTION (Hayward/Jolly) to adopt Resolution 2024-14 approving the Reserve Policy changes. Motion Approved (5-0).

2. RESOLUTION 2024-15: AUTHORIZATION OF 2015 BONDS REFINANCING AND REFUNDING: Mr. Srinath stated staff recommends the Board adopt Resolution 2024-15 to authorizing the refinancing and refunding of the outstanding Series 2015 Bonds with the Series 2024A and the Series 2025A Bonds to generate savings of approximately \$13.9 million on a net present value basis.

Tax-Exempt Bonds are usually callable after ten years, which allows issuers to generally refund outstanding bonds for savings. Internal Revenue Service rules do not allow issuers to refund tax-exempt bonds with new tax-exempt bonds before their call date. Tenders and Forward Refunding's are tools that allow issuers to lock in savings prior to the call date on the bonds to be refunded. The transaction is expected to provide gross annual savings of approximately \$1.4 million per year through 2036. Savings in today's dollars (net present value) are estimated to be \$13.9 million, which include debt service savings and the release of the debt service reserve fund.

MOTION (Hayward/Sams) to adopt Resolution 2024-15 approving the 2015 bond refinancing and refunding. (5-0).

L. SERVICE DELIVERY (Hayward, Committee Chair)

ACTION ITEMS

1. APPROVAL OF CONTRACT AMENDMENT FOR PARATRANSIT SCHEDULING AND DISPATCH SOFTWARE: Mr. Smith stated that staff recommends the Board approve and authorize the CEO to amend the contract with Trapeze for scheduling and dispatch services and add \$820,000 to the contract to cover the service period of October 1, 2024 through February 22, 2026. The current total contract value is \$1,252,178. After the addition to the contract, the new total contract value amount would be \$2,071,551.

The Authority has partnered with transit agencies in surrounding counties to build a regional scheduling system. With the continued increase in service delivery both in Duval and throughout the region, the increase in contract value is requested to offset increasing software expenses and increasing ridership.

MOTION (Hayward/Jolly) to approve the contract amendment for paratransit scheduling and dispatch software. Motion Approved (5-0).

2. APPROVAL OF CONTRACT AMENDMENT FOR PARATRANSIT SERVICE DELIVERY AND STRATEGIC SCHEDULING SERVICES – COMMUNITY TRANSIT

COORDINATOR: Mr. Smith stated that staff recommends the Board approve and authorize the CEO to amend the contract with MV Transportation (MV) for paratransit and alternative service delivery to include Nassau County transportation services as part of the JTA's designation as CTC for Nassau County. The total amendment value is \$5,402,858. for an amended not-to-exceed total contract value of \$75,373,838.

This item directly supports the JTA's vision to maximize mobility options for Northeast Florida by increasing operational efficiencies through the commingling of trips, expanding transportation services regionally, and further developing the associated technologies. Approval of this item will allow staff to negotiate the contracting mechanism required to address Nassau County's transportation service delivery needs on a regional basis. The new CTC service delivery date for transportation services is October 1, 2024.

MOTION (Sams/Wallace) to approve the contract amendment for paratransit service delivery and strategic scheduling services for community transit coordinator. Motion Approved (5-0).

3. APPROVAL OF CONTRACT AWARD FOR PARATRANSIT ALTERNATIVE SERVICES - CONNEXION PLUS (P-24-021):

Mr. Smith stated that staff recommends the Board approve the ranked short list and authorize the CEO to negotiate and execute a contract for Connexion Plus services with UZURV, the highest ranked responsive and responsible proposer for Paratransit Alternative Services Delivery solicitation for a period of performance of five years. The base period of performance is three years, with the option to extend the contract terms for two additional one-year periods. The estimated cost for the paratransit and alternative service delivery over a five-year period is \$30,109,931.09.

Beginning April 1, 2019, the JTA began offering Connexion Plus as a premium alternative for qualified Connexion customers. The number of ADA customers who utilize this continues to grow annually with Fiscal Year 2024 customers up nearly 17 percent versus same time in Fiscal Year 2023.

MOTION (Jolly/Wallace) to approve the proposed changes to Rule 000 – JTA Bylaws. Motion Approved (5-0).

4. **APPROVAL OF CONTRACT AMENDMENT FOR EXPRESS SELECT - CLAY AND ST. JOHNS COUNTIES:** Mr. Smith stated that staff recommends the Board approve and authorize the CEO to amend the contract with OWL, Inc. for continued regional express shuttle services connecting residents of St. Johns and Clay Counties with limited stops to/from the JRTC Center in Duval County. This request adds \$678,981.52 to the contract to cover services until the end of the contract in February 2025. The addition will bring the amended not-to-exceed total contract value to \$3,099,690.

The JTA procured transportation services with OWL, Inc. in February 2020 through the federally mandated procurement process. The scope of services was to provide a completely turn-key operation that was responsible for all facets of providing transportation service to and from St. Johns County.

MOTION (Hayward/Sams) to approve the contract amendment for Express Select in Clay County. Motion Approved (5-0).

M. **LONG RANGE PLANNING AND SYSTEM DEVELOPMENT** (Driver, Committee Chair)

ACTION ITEMS

Mr. Ferguson stated that he will present items M.1 and M.2 together for one Board action.

1. **AUTHORIZATION TO EXECUTE LEASE AGREEMENT WITH NASSAU COUNTY FOR COMMUNITY TRANSIT COORDINATOR OPERATIONS FACILITY – FERNANDINA BEACH:** Mr. Ferguson stated that staff recommends that the Board authorize the CEO, or his designee, to enter into a lease with Nassau County for the current Fernandina Beach CTC facility located at 102 North 13th Street, Fernandina Beach, Florida 32034.

The Authority will become the CTC provider for Nassau County on October 1, 2024. As such, there is a need for JTA to lease the current CTC facility to continue seamless operations. This facility will house both employees and vehicles on the eastern side of Nassau County. The Authority will lease the facility for \$1.00 per year.

2. **AUTHORIZATION TO EXECUTE LEASE AGREEMENT WITH NASSAU COUNTY COUNCIL ON AGING FOR COMMUNITY TRANSIT COORDINATOR OPERATIONS FACILITY – HILLIARD:** Mr. Ferguson stated that staff recommends that the Board authorize the CEO, or his designee, to enter into a lease with the Nassau County Counsel on Aging for the current Hilliard CTC facility located at 37002 Ingham Rd, Hilliard, FL 32046.

The Authority will become the CTC provider for Nassau County on October 1, 2024. As such, there is a need for JTA to lease the current CTC facility to continue seamless operations. This facility will house both employees and vehicles on the western side of Nassau County.

The Authority will lease the facility for \$500/month for the first year and \$750/month for the second year. JTA will have the option to renew the Lease Agreement for up to three additional 12-month periods at a rate of the last year's rate plus \$50 per month annual increase. Funding is provided through the Memorandum of Agreement and Funding Agreement with Nassau County.

MOTION (Wallace/Hayward) to authorize the execution of the lease agreements for real property located in Nassau County to provide facilities for services provided as the CTC for Nassau County. Motion Approved (5-0).

3. AUTHORIZATION TO EXECUTE GROUND LEASE FOR TRANSIT SUPPORTIVE URBANISM – MONTANA AVENUE/MANNING STREET PROPERTY: Mr. Ferguson stated that staff recommends the Board authorize the CEO to execute a Ground Lease with Corner Lot Development Group for Transit Supportive Urbanism (TSU) at the Montana Avenue/Manning Street property. The subject property is identified by the Duval County Property Appraiser as a portion of Real Estate Number: 080660-1500 comprising .75 acres.

Dense development will provide economic impact, healthy benefits of walkability, and connectivity to transportation services. This TSU will include 40 percent workforce housing and will provide connectivity to the Kings Avenue Transit Station and walkability to the surrounding community. The Authority will receive an annual market rental rate with annual rate increases.

MOTION (Jolly/Wallace) to authorize the execution of ground lease for TSU at the Montana Avenue/Manning Street Real Property. Motion Approved (5-0).

4. APPROVAL OF CONTRACT AWARD FOR FACILITY DECENTRALIZATION AND SUSTAINABLE FLEET MASTER PLAN (P-24-014): Mrs. Gillis stated that staff recommends the Board authorize the Chief Executive Officer to negotiate and execute a contract agreement with STV, Inc. for the Facility Decentralization and Sustainable Fleet Master Plan. The contract term is for a two-year base with the Authority having the option to renew for an additional three one-year terms allowing for completion of the plan for a not-to-exceed amount of \$3,000,000.

This project advances Tactic 5.05.01 Regional Satellite Facilities in the Authority's MOVE2027 strategic plan. The scope of work for this contract includes comprehensive planning for new satellite Operations and Maintenance facilities, which will support the Authority's growing

service area across the region. The DBE participation goal set for this project is 25 percent and STV, Inc. is committed to meeting this goal.

MOTION (Jolly/Wallace) to approve the contract award for facility decentralization and sustainable fleet master plan. Motion Approved (5-0).

5. APPROVAL OF CONTRACT AWARD FOR BOWDEN ROAD IMPROVEMENTS - UNIVERSITY TRANSIT HUB (B-24-006): Mrs. Gillis stated that staff recommends the Board approve and authorize the CEO to execute a contract for Bowden Road Improvements with 1st Choice Engineering Construction & Development, LLC for an amount not to exceed \$482,265.16. The contract shall commence upon the Authority's issuance of a Notice to Proceed and shall be effective until completed.

The contract is to improve the University Transit Hub located at 4805 Bowden Road. The Hub improvements include increasing the turning radius of the turning lane and resurfacing asphalt pavement, constructing sidewalks and curbs, installing pavement markings, and upgrading traffic signals. Work will include construction, labor, and materials necessary to complete the work. The primary contractor will provide resources and expertise to complete the hub upgrades. The DBE participation goal set for this project is 20 percent and 1st Choice Engineering, Construction & Development, LLC have agreed to meet this goal.

MOTION (Hayward/Jolly) to approve the contract award for facility decentralization and sustainable fleet master plan. Motion Approved (5-0).

6. APPROVAL OF CONTRACT AWARD FOR TRANSIT STOP OPERATIONAL MAINTENANCE (P-24-025): Mrs. Gillis stated that staff recommends the Board authorize the CEO to enter a contract with Elton Alan, Inc., the sole ranked proposer, for the Transit Stop Operational Maintenance. This is an Indefinite Delivery Indefinite Quality Requirements contract. The Base Contract term is five years with an additional five-year renewal. The Fiscal Year 2025 total contract value is not to exceed \$500,000 with the remaining subsequent year's funding contingent upon approved budget in the Base term with the renewal cost being shown it will need to come back to the Board when 5-years is up.

This contract includes all labor, and materials required to construct, maintain and repair transit stops and ADA shelters including the related amenities at various locations, as necessary. Shelter maintenance services include new amenity placement, removal, and moving of existing amenities, and emergency and routine amenity repairs. The DBE participation goal set for this project is 30 percent and Elton Alan, Inc. has agreed to meet this goal.

MOTION (Jolly/ Hayward) to approve the contract award for transit stop operational maintenance. Motion Approved (5-0).

7. APPROVAL OF CONTRACT AWARD FOR HORIZONTAL DESIGN-BUILD CONTINUING SERVICES PROJECTS (ROADWAY, SIDEWALKS, TRAILS AND TRANSIT INFRASTRUCTURE) (P-24-011): Mrs. Gillis stated that staff recommends the Board approve the ranked shortlist and authorize the CEO to negotiate and execute a contract agreement with the top two ranked vendors for the Horizontal Projects Design-Build Continuing Services. The contract term shall be for a base of five years with the Authority having the option to renew for one successive five-year term. The contract is an IDIQ task order contract where funding will be determined at the issuance and execution of the task orders.

The JTA has multiple construction projects under different programs that require accelerated delivery that could be facilitated through design-build services. This contract will enable staff to access the alternative delivery services and support to deliver these projects in an accelerated and cost-effective manner. The DBE participation goal set for this project is 30 percent and EltonAlan Incorporated and Hager Construction Company have agreed to meet this goal.

MOTION (Jolly/ Hayward) to approve the contract award for horizontal design-build continuing serves projects. Motion Approved (5-0).

8. APPROVAL OF CONTRACT AWARD FOR GENERAL PROGRAM MANAGEMENT AND ENGINEERING SERVICES (P-24-017): Mrs. Gillis stated that staff recommends the Board approve the ranked shortlist and authorize the CEO to negotiate and execute a contract agreement with Michael Baker International and Atkins Realis USA, Inc. for the General Program Management & Engineering (GPME) Services contract. The contract term is for two years with three one-year renewal options. The total annual sum between the two contracts to be awarded via task order will not exceed \$4,000,000 per year with a not-to-exceed total limit of \$20,000,000 over the duration of the contract.

The GPME Services contract provides engineering, architectural and program management consulting services for a variety of projects in the Construction and Capital Programs work program involving engineering and delivery of roadways and transit facilities and services. These required services vary and include, but are not limited to, civil engineering, structural engineering, mechanical engineering, electrical engineering, architectural, landscape architectural, land surveying, real estate and rights-of-way appraisal and acquisition, marine engineering, project management, project controls, preliminary design and environmental studies for roadway, ferry and transit projects, support to the JTA, design reviews during roadway, ferry, transit project design by

other consultants, project budget and schedule management and reporting and related services. The GPME consultants will save JTA significant time and effort while expediting delivery of projects.

The DBE participation goal set for this project is 40 percent and both firms have agreed to meet this goal.

MOTION (Sams/Wallace) to Approve Contract Award for General Program Management and Engineering Services (P-24-017). Motion Approved (5-0).

N. OLD BUSINESS

There was no New Business

O. NEW BUSINESS

1. APPROVAL OF FISCAL YEAR 2025 GOALS AND OBJECTIVES: Mr. Ferguson stated that Pursuant to the Mobility Optimization through Vision and Excellence, MOVE2027 Strategic Plan, staff recommends the Board approve and adopt the Authority's Goals and Objectives for Fiscal Year 2025. This includes applying the Specific, Measurable, Achievable, Realistic and Time-bound framework for Fiscal Year 2025 targets, variables, and reporting as well as the MOVE2027 through JTA's Innovation, Discovery, and Enterprise Analytics Lab.

Also, Pursuant to the CEO's fourth amended employment agreement with the JTA, the CEO is required to create goals and objectives for each fiscal year of his employment. The CEO's Fiscal Year 2025 annual evaluation by the Board will be based on these Goals and Objectives, along with the CEO's Evaluation Form and any mutually agreed upon amendments or revisions. The Board set forth the framework for Fiscal Year 2025 during its annual retreat. Therefore, the Board's approval is required prior to staff inputting the targets in the Adaptive Measurement for Enterprise Level Insight and Optimization and the Employee Performance Management System .

MOTION (Jolly/Wallace) to Approve the Fiscal Year 2025 Goals and Objectives. Motion Approved (5-0).

2. AUTHORIZATION TO EXECUTE GROUND LEASE FOR TRANSIT SUPPORTIVE URBANISM – ROSA PARKS STATION: Mr. Ferguson stated that staff recommends the Board of Directors authorize the CEO to execute a Ground Lease with Gateway Jax for TSU at the Rosa Parks Station. The subject property is identified by the Duval County Property Appraiser as a portion of Real Estate Number 074141-0010 comprising 1.47 acres.

Dense mixed-use development will provide economic impact, healthy benefits of walkability and connectivity to transportation services. This TSU will provide connectivity to the Rosa Parks Transit Station and walkability to the surrounding community. The Authority will receive an annual market rental rate with annual rate increases.

MOTION (Wallace/Sams) to Approve the Execution of Ground Lease for TSU. Motion Approved (5-0).

Chair Buckland then announced that the Board will be going into a Shade meeting and recessed the Board Meeting.

Chair Buckland called the Board Meeting back to order.

Chair Buckland announced that the next Board Meeting is scheduled for October 31, 2024.

Director Hayward inquired about the changes to ridership numbers. Staff responded that they will review the numbers and get back to her promptly.

There being no further business, the meeting adjourned at 3:11 p.m.


Aundra Wallace, Secretary


Debbie Buckland, Chair