

**MINUTES
REGULAR BOARD MEETING
JACKSONVILLE TRANSPORTATION AUTHORITY
THURSDAY, FEBRUARY 24, 2022 – 2:00 P.M.**

The regular Board meeting of the Jacksonville Transportation Authority (JTA) was held on Thursday, February 24, 2022.

BOARD MEMBERS

Arezou Jolly, Chair
Deborah Buckland, Vice Chair
G. Ray Driver, Secretary
Abel Harding, Treasurer
Kevin J. Holzendorf, Past Chair
Aundra Wallace

JTA EXECUTIVE STAFF

Nathaniel P. Ford Sr., Chief Executive Officer
Cleveland Ferguson III, SVP Administration
Greg Hayes, VP Finance & Technology
Greer Gillis, SVP System Development
Bernard Schmidt, VP Automation
Rosa Beckett, VP Engagement
Charles Frazier, SVP Transit Operations
Kimberly Dunham, Chief of Staff

BOARD MEMBERS NOT PRESENT

Greg Evans, FDOT

OTHERS PRESENT

Richard Milian, General Counsel
Katie Smith, Board Administrator

A. CALL TO ORDER – Chair Jolly called the meeting to order at 2:04 p.m.

Chair Jolly led the Pledge of Allegiance.

Mrs. Smith completed roll call.

Chair Jolly announced the vacancy on the Board has been filled. She stated Aundra Wallace has been appointed by Mayor Curry and was confirmed by City Council on Tuesday, March 22, 2022. Director Wallace is the President of JAXUSA Partnership, which is the economic development of JaxChamber. Director Wallace thanked the Mayor and the City Council for his appointment. He stated he brings project management experience and real estate background as well as economic development.

Chair Jolly thanked Nicole Padgett for her service and support on the Board for the last two years, especially during the pandemic.

Chair Jolly provided the safety message for the month of February, “Be aware, connect with care.”

B. APPROVAL OF MINUTES FROM JANUARY 18, 2022 MINI STRATEGIC RETREAT AND JANUARY 27, 2022 BOARD MEETING

MOTION (Harding/Driver) Motion Approved (6-0).

C. COMMENTS FROM COUNCIL LIAISON - Councilwoman Pittman welcomed Director Wallace to the Board. She was very pleased to participate in the Strategic Planning with staff. Councilwoman Pittman stated all of the staff on the front line ensures Jacksonville is an example of what a metropolitan city could be with transportation. She is happy to be a part of the

vision and look for the goals to come to fruition. She congratulated the Authority on the new turbo roundabout.

D. EMPLOYEE RECOGNITION AWARDS – Mr. Ford introduced the following employees in recognition of their strong leadership example and commitment to excellence, these employees will receive a commemorative clock and a gift card:

Anthony Haden	2021 Bus Operator of the Year
Gregory Pelosi	2021 Maintenance Employee of the Year
Jeffery Lesser	2021 Administrative Employee of the Year
Angela Bean	2021 Donald M. Chapman Safety Excellence

E. COMMENTS FROM THE PUBLIC: Mr. Oliver stated it was good to see Director Wallace on the Board. He stated there was several questions raised about Jacksonville Transportation Authority (JTA) finances. Mr. Oliver stated he advocated for the gas tax increase. He added there are \$100 million of backlog projects. Mr. Oliver stated there needs to be critical investment in the community. Mr. Oliver stated there is only one option and that is a regional sales tax.

Chair Jolly thanked Mr. Oliver for sharing his comments.

F. CHIEF EXECUTIVE OFFICER'S REPORT – Mr. Ford began his report by congratulating Director Wallace on his confirmation. He also thanked Councilwoman Pittman for her affirmative vote in support of Director Wallace. Mr. Ford stated Director Wallace brings a wealth of experience to the Board.

Mr. Ford stated it's been a very busy month. He stated Chair Jolly and Director Holzendorf joined staff at the University Boulevard Merrill Road Turbo Roundabout Ribbon Cutting held on February 10, 2022. The innovative intersection design emphasizes safety and has already made traffic flow better in that area of Arlington and in front of Jacksonville University (JU) Campus. Mr. Ford recognized the City Leaders and Council Members that joined the ribbon cutting and thanked the JTA staff for completing the project on time and exceed the Disadvantaged Business Enterprise (DBE) goal. Mr. Ford stated the goal was 13percent and the DBE goal was about 27percent.

Mr. Ford stated JTA achieved substantial completion of Phase 4 of the St. Johns River Ferry Rehabilitation Project. Work has been done to replace bulk heads, install new public restrooms in the Mayport terminal and increase the vehicle queue capacity on the Mayport side. Mr. Ford thanked the Board for joining the JTA staff and partners from Groundwork Jacksonville (GWJ) during the Emerald Trail Retreat. Mr. Ford stated the stronger the partnership the more

successful the project will be. He added that between GWJ and JTA there is an opportunity to make a multigenerational impact on Jacksonville's Urban Core Neighborhoods.

The STEM Outreach activities are continuing as it relates to Duval County Public School System (DCPS). There has been more than ten events this fiscal year and interaction with over 3,000 students in the public school system. The My Ride to School Program is continuing to grow and the Authority continues to offer free transportation to students in the community. Director Holzendorf thanked Mr. Ford and staff for continuing to look at ways to expand this DCPS program and impact young people in Jacksonville.

Mr. Ford stated a new initiative was announced last week with the City's Safety and Crime Reduction Committee to provide greater access to mental health resources in our community. One of JTA's buses was wrapped to help identify and point citizens in this community to seek out those resources. He stated the JTA is also celebrating Black History month. During this timeframe, we try to honor diversity which is a key to the success as an organization.

Mr. Ford announced the state and international Rodeo competitions have been cancelled this year. The JTA will move forward with the local competition in celebration of our very skilled frontline employees. Mr. Ford stated competition starts on February 27th at 8:00 a.m. at the Myrtle Avenue Operations Campus.

Mr. Ford concluded his report and turned the floor over to Mr. Milian.

Mr. Milian reported to the Board that a legal matter that has been in litigation for 15 years has been finalized. The case was under the Better Jacksonville Plan when Monument Road was widened and a retention pond was constructed. The plaintiff alleged the retention pond caused flooding and caused the building to have mold. The claim was \$2.5 million which was unfounded. There were a few miscellaneous claims. The jury awarded the plaintiff \$189,000 for those claims.

Mr. Milian stated this was a very long and intense litigation. He thanked Attorney Ed Whelan a local construction attorney for helping with the litigation, Michael Corbitt, JTA's representative at the trial and Mr. Ferguson for supervising the case.

Chair Jolly thanked team for their work. She also thanked Mr. Ford for his CEO Report.

G. DIVISION REPORTS

1. **ADMINISTRATION MONTHLY REPORT** – Mr. Ferguson shared highlights of the Real Estate and Economic Development Report and Procurement report for the Administration Division through January 2022.

2. **AUTOMATION MONTHLY REPORT** – Mr. Schmidt provided the Board with the Automation Monthly Report for activities through February 14, 2022.

3. **ENGAGEMENT MONTHLY REPORT** – Ms. Beckett provided an overview of the Fixed Route and Connexion Customer Experience report for the first quarter of Fiscal Year 2022.

4. **FINANCIAL MONTHLY REPORTS** – Mr. Hayes provided the Board with the Financial Reports for January 2022, as well as the month and year-to-date update, Processed Invoices Report, Agency Sponsorships and Memberships and the Quarterly Investment Report.

5. **SYSTEM DEVELOPMENT** – Ms. Gillis shared details of the System Development Report and activities through January 2022.

6. **TRANSIT OPERATIONS** – Mr. Frazier provided the Board with the Transit Operations report for January 2022.

7. **DISADVANTAGED BUSINESS ENTERPRISE QUARTERLY REPORT** – Ms. Dunham provided the Board with an overview of the DBE quarterly report.

H. **CONSENT AGENDA** – No items

I. **ADOPTION AGENDA**

Mr. Hayes acknowledged the new section on the agenda that will provide efficiency on the adoption of resolutions that are normal course of business for the Authority. This will allow the Board to take one vote on all items under this portion of the meeting.

1. **RESOLUTION 2022-01: AUTHORIZATION TO FILE FISCAL YEAR 2022 PUBLIC TRANSPORTATION GRANT AGREEMENT FOR NEW STARTS TRANSIT PROGRAM - BAY STREET INNOVATION CORRIDOR**

2. **RESOLUTION 2022-02: AUTHORIZATION TO FILE FISCAL YEAR 2022 PUBLIC TRANSPORTATION GRANT AGREEMENT FOR CAPITAL AND OPERATING FUNDING FOR BAY STREET INNOVATION CORRIDOR**

Mr. Hayes provided an overview of Resolutions 2022-01 and 2022-02 for adoption of Public Transportation Grant Agreements as provided to the Board.

MOTION (Driver/Holzendorf) Adopt Resolutions 2022-01 and 2022-02. Motion Approved (6-0).

J. **SAFETY, AUDIT AND COMPLIANCE COMMITTEE** (Harding, Committee Chair)
Director Harding confirmed there were no action items.

K. **FINANCE AND ADMINISTRATION COMMITTEE** (Driver, Committee Chair)
Director Driver confirmed there were no action items.

L. **SERVICE DELIVERY**
ACTION ITEMS

1. **APPROVAL OF CONTRACT AMENDMENT FOR TRACTION MOTOR REPAIR FOR SKYWAY FLEET**: Staff recommends the Board authorize the CEO to execute the third contract amendment with Westside Electric Incorporated to increase the contract by \$1 million for the remaining two years of the contract for repair of the traction motors. This additional amendment brings the contract total to \$2 million.

The amendment funding is comprised of federal and local funds.

MOTION (Wallace/Holzendorf) Approval of Contract Amendment for Transit Alternative Services. Motion Approved (6-0).

M. **LONG RANGE PLANNING AND SYSTEM DEVELOPMENT** (Buckland, Committee Chair)

ACTION ITEMS

1. **APPROVAL OF CONTRACT AMENDMENT FOR ELEVATOR PURCHASE AND ESCALATOR MAINTENANCE - SKYWAY**: Staff recommends the Board approve and authorize the CEO to negotiate and enter into a Contract Amendment with Kone, Inc. for an increase of \$865,000 to add 24/7 Connected Services and an Elevator Cab Replacement. This amendment brings the total contract to \$2,520,400 for the five-year term of the contract.

This contract amendment is for an increase in funds to cover the previous amendments one through five, in addition to adding 24/7 Connected Services through the contract end date of February 2025, and an Elevator Cab Replacement. This contract amendment aligns with the Authority's goals of Safety and Security and Sustainability.

MOTION (Holzendorf/Buckland) Approval of Contract Amendment for Elevator Purchase and Escalator Maintenance - Skyway. Motion Approved (6-0).

2. **APPROVAL OF CONTRACT AWARD FOR PROGRAM MANAGEMENT OF LOCAL OPTION GAS TAX PROGRAM (P-22-009)**: Staff recommends the Board approve the ranked short list and authorize the CEO to negotiate and execute a contract with Jacobs Project Management Co., the highest ranked responsive and responsible proposer, for Program Management for JTA Local Option Gas Tax (LOGT) Program in an amount not to exceed \$2 million in the first year, with four one-year renewal options for a total of not to exceed \$10 million.

The purpose of the Program Management Contract shall be to oversee the planning, environmental, financial management, public and community involvement, civic engagement, design, constructability reviews, right-of-way management, and construction management.

The Local and Small Business Enterprises goal for these services is 30 percent. Jacobs Project Management Co. has agreed to meet this goal.

MOTION (Wallace/Harding) Approval of Contract Award for Program Management of Local Option Gas Tax Program. Motion Approved (6-0).

N. **OLD BUSINESS**: There was no old business.

O. **NEW BUSINESS**: Mr. Milian stated that Director Jolly, as Chair of the Board, has the authority to work with staff on certain matters. The current matter that the Chair would like to advise you of, and get your agreement is for her to work with staff on a response to an Invitation to Negotiate (ITN) 0922TW. He advised the Board that if the response is successful, staff will bring the negotiated contract to the Board for action at future meeting.

MOTION (Holzendorf/Driver) Approval for the Chair to work with staff to respond to ITN 0922TW. Motion Approved (6-0).

There being no further business, the meeting adjourned at 3:19 p.m.



G. Ray Driver, Secretary



Arezou Jolly, Chair